

Pre-Conference Events: Tuesday, October 9 and Wednesday, October 10

Full Conference: Thursday, October 11–Saturday, October 13, 2007

Sheraton Centre Toronto T: : 416.947.4936
 123 Queen Street West F: 416.947.4875
 Toronto, Ontario, Canada www.sheraton.com/centretoronto

CND\$220 Single/Double – Traditional Room

This information is provided to all companies that wish to reserve exhibit space at the 2007 CARO-COMP annual meeting. The fees mentioned are for those companies that choose Exhibit Only. All Platinum/Gold/Silver/Bronze Partners receive their exhibit space inclusive with their sponsorship.

Registration in Toronto is forecast at 650 delegates including radiation oncologists, medical physicists, radiation therapists, radiobiologists, residents of both disciplines, physicians, surgeons, medical students and industry representatives.

EXHIBIT HOURS

Move-in	Wednesday, October 10, 2007	after 6:00 pm
Exhibits open	Thursday October 11, 2007	7:30 am
Move-out	Saturday October 13, 2007	after 3:30 pm

BOOTH SIZE AND COST (*booth rental fee in Canadian dollars*)

All booths are sold in 8' x 10' increments

- \$3,000 for 8' x 10' space in preferred location
- \$2,500 for 8' x 10' space in secondary location
- \$2,000 for 8' x 10' space in tertiary location

Booth Cost Includes:

- 8' x 10' hard wall booth in 8' x 10' space (Platinum 8' x 20' space)
- 6 ft skirted table with 2 chairs
- Waste paper basket
- Lighted company header
- Access to the pre- and post-meeting registrant list
- Acknowledgement (logo) in the annual meeting Program

Booth Cost Does Not Include:

- Electrical outlet
- Furnishings or services in excess of those described here
- Internet connection or telephone line
- Additional lighting
- Sound equipment, staging

Additional equipment and telephone lines can be arranged directly with the Toronto Sheraton.

DISPLAY GUIDELINES

Back wall height restrictions are ten feet. Side walls and display fixtures occupying the front one-half of exhibit space cannot exceed a height of four feet within ten feet of a neighbouring exhibit. All displays must stay within the boundaries of the booth.

SPACE ASSIGNMENT

Space will be assigned on a first-come, first-served basis with priority given to companies that are overall conference supporters, or companies that exhibited at last year's annual meeting.

MISCELLANEOUS INFORMATION

Address for Shipment of Your Exhibit Materials; You may ship your exhibit materials to the Sheraton Centre Toronto **no earlier than Friday, October 5, 2007** to:

CARO-COMP • 2007

Sheraton Centre Toronto T: 416.947.4936

123 Queen Street West, F: 416.947.4875

Toronto, Ontario M5H 2M9

Accommodation

Reservations can be made by calling the Sheraton Centre directly at 1 416 361 1000. Identify yourself as with the Canadian Association of Radiation Oncology/Canadian Organization of Medical Physicists block to receive the group rate of \$220 per night.

Novelty Items and Give-aways

All items intended for distribution to registrants must be approved in advance. Exhibitors should offer for distribution only items that are essentially of educational or scientific value.

Additional Registrants

The fee for exhibit space rental includes two registrations for your company's representatives. Additional registrations above the two complimentary registrations may be purchased at the published registration fee for non-members. **No free passes will be issued for additional exhibit staff to enter the conference.**

ACKNOWLEDGEMENTS

Name recognition will be included on the website upon payment. Your company logo will be included in the published program materials only if full exhibit space rental fees are received by **August 31, 2007**.

CONTACTS

On Site Organization

On site issues; location, suppliers, etc.

Mary Hooley

Annual Conference Coordinator

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Head Office

Send applications, fees, logos, amenities to:

Susan Broadbear

CARO Administration

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